**Student Attrition Template**

January 2021

In order to be in compliance with the 5th edition accreditation standard A3.12i, the program must complete the **ARC-PA Student Attrition TEMPLATE** below with its most current information. This completed table must be published and readily available to prospective students.

**Standard** A3.12 The program *must* define, publish and make *readily available* to enrolled and *prospective* *students* general program information to include:

1. the most current annual student attrition information, on the table provided by the ARC-PA, no later than April first each year.

**Completing the ARC-PA Student Attrition Template**:

* Class of: insert year class cohort will complete the program.
* Entering class size
  + Number of students newly enrolled for the admission cycle **PLUS** number of students who are reentering from a different cohort.
* \*Attrition rate calculation:
  + Calculate Total Attrition
    - Number of students from the entering class who did not complete the program, either due to dismissal or withdrawal **PLUS** number of students from the entering class who left their cohort due to deceleration or leave of absence.
  + Take the Total Attrition and divide it by the entering class size to determine the cohort attrition rate
* \*\*Graduation rate: Take the number of graduates and divide it by the entering class size to determine the cohort graduation rate.
* “Comments” are not required but may provide supplemental narrative to enhance understanding of the data presented.

**Publishing the ARC-PA Student Attrition Template:**

* The completed table must be published without any edits beyond inserting your program’s most updated data.
* You may publish the Attrition Table through ‘copy’ and ‘paste’ or by saving the table as a separate file that is attached to your program’s website.
* The ARC-PA directions for table completion are not required to be published.
* This table is the minimum information that needs to be published according to standard A3.12i.  Programs may provide additional information as long as that information accurately reflects the program offered (standard A3.11)

**Note**: The attrition calculation for this table does not reflect the ARC-PA definition of attrition. This data is intended for public viewing to protect student identity in sensitive cases. Programs should refer to the ARC-PA glossary definition of ‘attrition’ when completing accreditation application materials.

**ARC-PA Student Attrition TEMPLATE**

|  | **Graduated Classes** | | |
| --- | --- | --- | --- |
| **Class of Year** | **Class of Year** | **Class of Year** |
| **Maximum entering class size** (as approved by ARC-PA) | # | # | # |
| Entering class size | # | # | # |
| Graduates | # | # | # |
| **\*Attrition rate** | **#** | **#** | **#** |
| **\*\*Graduation rate** | **#** | **#** | **#** |

*\**Attrition rate calculation: Number of students who attritted from cohort divided by the entering class size.

\*\*Graduation rate: Number of cohort graduates divided by the entering class size.

**Comments:**

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